

## **Financial Arrangements and Your Insurance Coverage**

We are committed to provide the best possible care to you. In order to achieve this goal we need your assistance and understanding of some of our policies:

\*\*\*Payment for service is due at the services are rendered unless payment arrangements have been approved in advance by our staff.

## **Insurance Coverage:**

\*\*\*If you have medical insurance we will help you receive your maximum allowable benefits. We will help you process your insurance claim form as a courtesy to you.

- 1. We accept assignment on certain insurance plans in which case the patient portion of the bill remains due at time of service.
- 2. We accept cash, checks, and credit cards.
- 3. Returned checks and balances older than 30 days may be subject to additional collection fees and interest charges of  $1\frac{1}{2}$ % per month. Charges may also be made for broken appointments and appointments cancelled without 24 hours advance notice.

We will gladly discuss your proposed treatment plan and answer any questions relating to your insurance. You must realize, however, that your insurance is a contract between you, your employer, and the insurance company. We are not a party to that contract.

If temporary financial problems affect timely payment of your account, we encourage you to contact us promptly for assistance in the management of your account.

If you have any questions about the above information or any uncertainty regarding insurance coverage, please don't hesitate to ask us. We are here to help you.

## **Cancellation and No-Show Policy**

To obtain maximum benefit from your therapy session, it is important that you attend your physical therapy sessions regularly. If for some reason you cannot attend therapy regularly, please speak with your therapist. After **three cancellations or no shows**, you will be re-evaluated by your therapist to determine your need for continued therapy.

When you schedule an appointment with us, we reserve the time slot just for you. If you are unable to attend one of your appointments, we ask that you call and give us **four hours** notice prior to your appointment time. No shows and cancellations made less than 24 hours prior to your appointment time will be charges a \$15.00 fee. Your insurance does not cover this fee.